

Gettysburg Montessori Charter School
Board of Trustees Official Minutes
June 27, 2024

Board Members Present

Tom Hockensmith, Chair
Rose Thornberry, Vice Chair
Becky Uppercue, Treasurer
Amy Brown, Secretary
Traci Elligson, Member at Large
Elena King, Finance Committee
Greg Colosimo, Member at Large

Board Members Absent

All present

Others Present

Faye Pleso, CEO and Principal
Tammy Hogan, Assistant Principal
Nicole Wilt, Executive Assistant
Audrey Chapman, Nurse

Public

None

Call to Order

Tom Hockensmith called the meeting to order at 6:08 PM
Introductions were made for attendees.

Public Comment on Agenda Items

None

Old Business

None

Administrators Report

Nurse Audrey Chapman Report on Health Services

- ❖ Health Service Survey
 - Survey to collect information

- Focus on communication
- 25 responses
- How to communicate, engage with families
- Goals for improvement
 - Written procedures and policies
 - New School Physician
- Questions
 - Greg Colosimo questioned school physician expectations
 - State requirements, standing orders

CEO Report-Dr.Faye Pleso

- ❖ Enrollment
 - 293 Students currently enrolled
- ❖ Safety and Security Update
 - Installed 5 Panic Alarms
 - Door sensors installed
 - Front office alerted for doors opened more than 5 minutes
 - Remote Security Camera access
 - PA System Update
 - Safety meetings and Drills/Practice Scenarios
 - State Safety and Security
- ❖ Exit Survey Summary
 - Majority of response from children graduating and moving to middle school
 - Pros: opened during Covid, Transferred from Home District, Learning Environment
 - Children leaving to go to Milton Hershey or Home District due to long distance
 - Exceeded Expectations in RTI, Academics, Caring Staff & Teaching Style
 - Would like to see more Montessori curriculum and 7/8 grades classes added
 - Additional Comments
 - Love GMCS
 - Child flourished
 - Many thanks
- ❖ Interviews
 - Assistant Teachers
 - Substitutes
- ❖ Charter Renewal
 - September
- ❖ Audits
 - Title Services
 - Food Service

School Updates

Nicole Wilt Administrative Assistant

- ❖ Summer Planning

- School Maintenance
- 1 cameras installed
- Parking lot paved and complete
- ❖ Summer School
 - 95 students attending
 - STEM
 - Amazing Art
- ❖ Construction Updates
 - Fence and Playground
 - Pavilion Placement
 - Chesapeake Bay Foundation Tree Planting
 - Shed by early September

Consent Agenda

- ❖ Motion: Tom Hockensmith
- ❖ Second: Traci Ellison

Chair

Tom Hockensmith

- ❖ July Meeting canceled-one per year
- ❖ Trainings
 - Trauma Informed Practices

Finance Committee

- School has received a \$144k grant of an anticipated \$408k in state and Federal Funding for the 2023/2024 school year
- 293 students in attendance, budget is 277
- Expenses updated
- Staff Positions Added
- Expenses \$4.9 million
- Revenue \$5.0 million anticipated
- Fund Balance \$1.8 million
 - \$250k for projects
 - Increase of \$250k questioned, should be \$750k currently
- ❖ May Financials
 - Assets up to \$2.2 million
 - Liabilities \$286,000 and Loan \$3.8 million
 - Budget vs Actual (11 months)
 - Surplus \$123k
 - Fund Balance \$1.8 million
 - Projected Surplus \$128k

- ❖ Approval
 - Motion: Elaina King
 - Second: Tom Hockensmith
 - All in attendance approved

Governance

Rose Thornberry

- ❖ Jeffrey Sours – Recommended for Board Position
 - Vote – August Meeting

New Business

- ❖ Traci-with improvements, open house for families
 - Back to school or reunion
- ❖ Rose questioned summer school cap on attendance
 - No cap
- ❖ Rose RTI sessions
 - Not well attended

Public Comment

- None

Adjourned

The meeting recessed at 7:08PM